



TOWN OF TWO HILLS

Regular Council Meeting

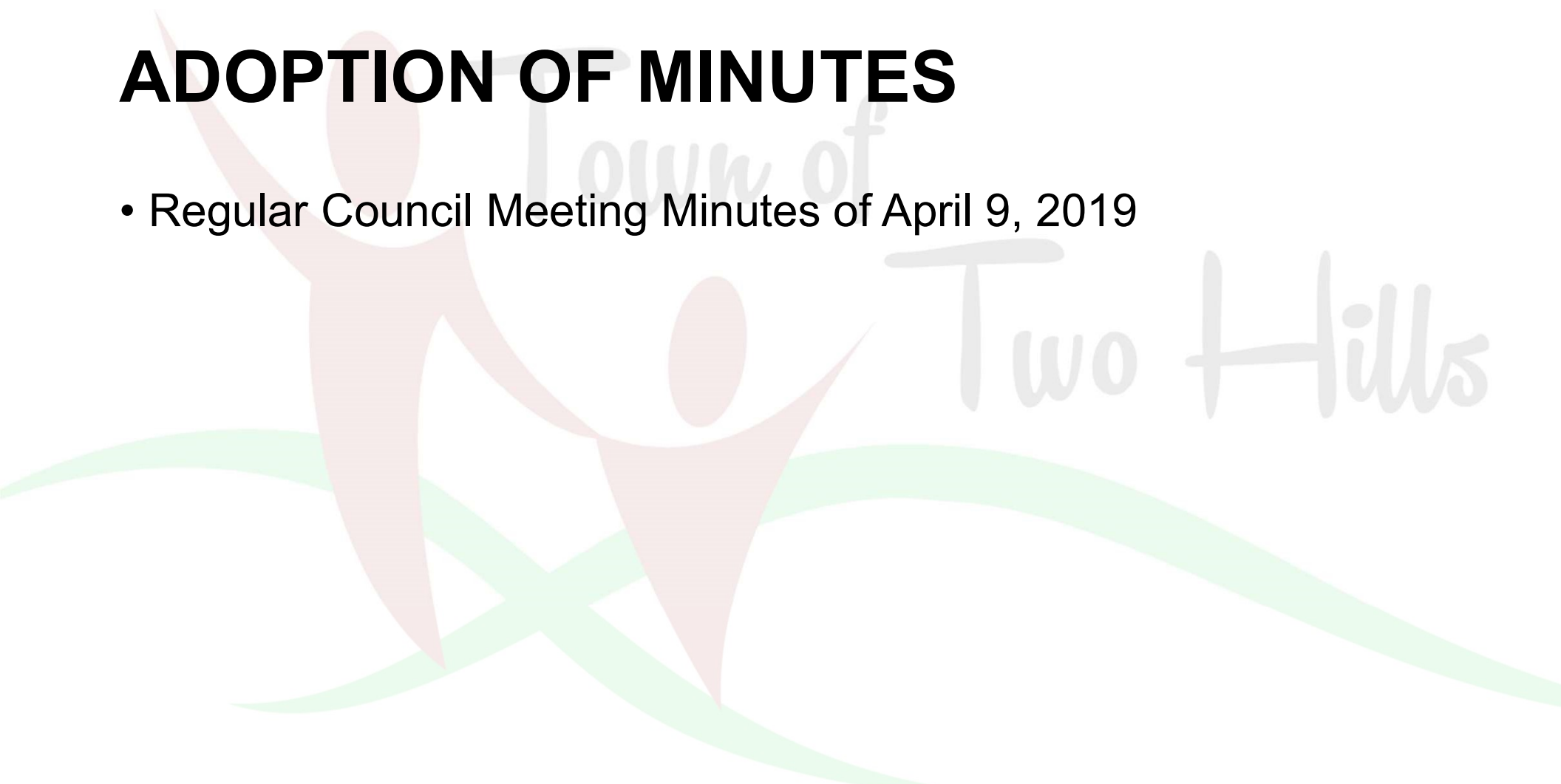
April 23, 2019



ADOPTION OF AGENDA

ADOPTION OF MINUTES

- Regular Council Meeting Minutes of April 9, 2019



OPEN FORUM

Welcome. Town Council is providing an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person to a maximum of 20 minutes combined. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so. The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers. Once again, welcome.

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT

Roads / Sidewalks

- a) Grade roads and some back alleys
- b) Repair gas leak at Dental Office
 - i. Renters could smell gas in the building and called Alta Gas in to investigate. AltaGas got strong readings on the west side of the building where the meter is located. Gas leak was detected on a 1 1/8th steel pipe going from the metre under the sidewalk and into the basement.
- c) Met with Troy from the Regional Landfill about damage to garbage bin lids. Inspection of all garbage bins about halfway complete, hoping to meet again on April 25, to complete inspections.
- d) Met with EMCON in regards to street sweeping along highways & boulevards
- e) Dust control complaint from residents coming in- Should we have a program put in place?
- f) Tree trimming requests 50A Ave boulevard
- g) Some street sweeping compete

Water/Wastewater

- a) Vac PRV vault
- b) Repair main valve top box on 48 Ave
- c) Work started at distribution pumphouse to bring UFD control to PLC
- d) Met with Randy regarding lift station pump swap
- e) Shut water off and remove meter at local business as per request
- f) Main break on 54 Ave – bolts rusted off high max clamp at transition from concrete asbestos line to blue max poly line, repaired with stainless steel clamp and water restored
- g) Power failure – both distribution and sanitary systems working on back up power systems approx. 3 hours

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT CONTINUED

Water/Wastewater Continued

- a) 50 Ave main break – circular break repaired under positive pressure. Complaint received regarding notice given; new protocol adopted & door hanger notices ordered
- b) Seasonal Bacti sample taken at Golf Course
- c) CC Valve repaired and line thawed at Sunshine Reflexology
- d) Met with Randy regarding UFD progress and AB Environment inspection response
- e) 2 residences taken off temporary service
- f) Began rip rap repairs on quarterly and annual lagoons

Other

- a) Respond to service requests
- b) Order signs for inventory and replace damaged and faded
- c) Gateway maintenance program to begin in May – pump should be 2 weeks away and ready for install beginning of June
- d) Equipment maintenance
- e) Geleta park opening April 23, ball program begins – no water til May long

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

1. See attached Action Tracker for up-to-date information on directives from Council.
2. Library – Administration needs to create an RFP for doing the roof at the library.
3. Prepared Nomination Day notice. Arranged and confirmed publication (St. Paul Journal & the Advertiser) of notice of Nomination Day in papers circulating locally.
4. Created 'Nomination Package' for candidates. Made hard copies available in the office and placed on the website.
5. Attended the Volunteer Appreciation luncheon.
6. Notified province of change appointment.
7. Received tour of Town by the Acting Public Works Foreman. Discussed the various projects to be undertaken in 2019, as well as the long term work program.
8. Discussed the water break notification procedures with the Acting Public Works Foreman, who suggested changes. More details are in the Public Works report.
9. Reviewed applications for CAO position and prepared summary for confidential review.
10. Reviewed the draft Inter-municipal Development Plan and prepared report for confidential review.
11. Discussions with Mayor on subjects and followed up on concerns.
12. Issued a 'dog at large' warning to owners.
13. Spent an evening on a driving tour of the Town, airport, and local area.

CORRESPONDENCE

1. **Cheryl Gallant M.P.-** letter to Council regarding upcoming Bill C-68 and how it may negatively effect Municipalities
2. **Ports to Plains-** Newsletter updated Council on changes and projects
3. **APWA-** Letter regarding national Public Works Week
4. **Go East-** Letter inviting Council to Annual General Meeting
5. **Two Hills Health Centre Foundation-** Thank you to Council for the donation to 2019 Walk/Run Event

COUNCILLOR REPORTS

Deputy Mayor E. Sorochan

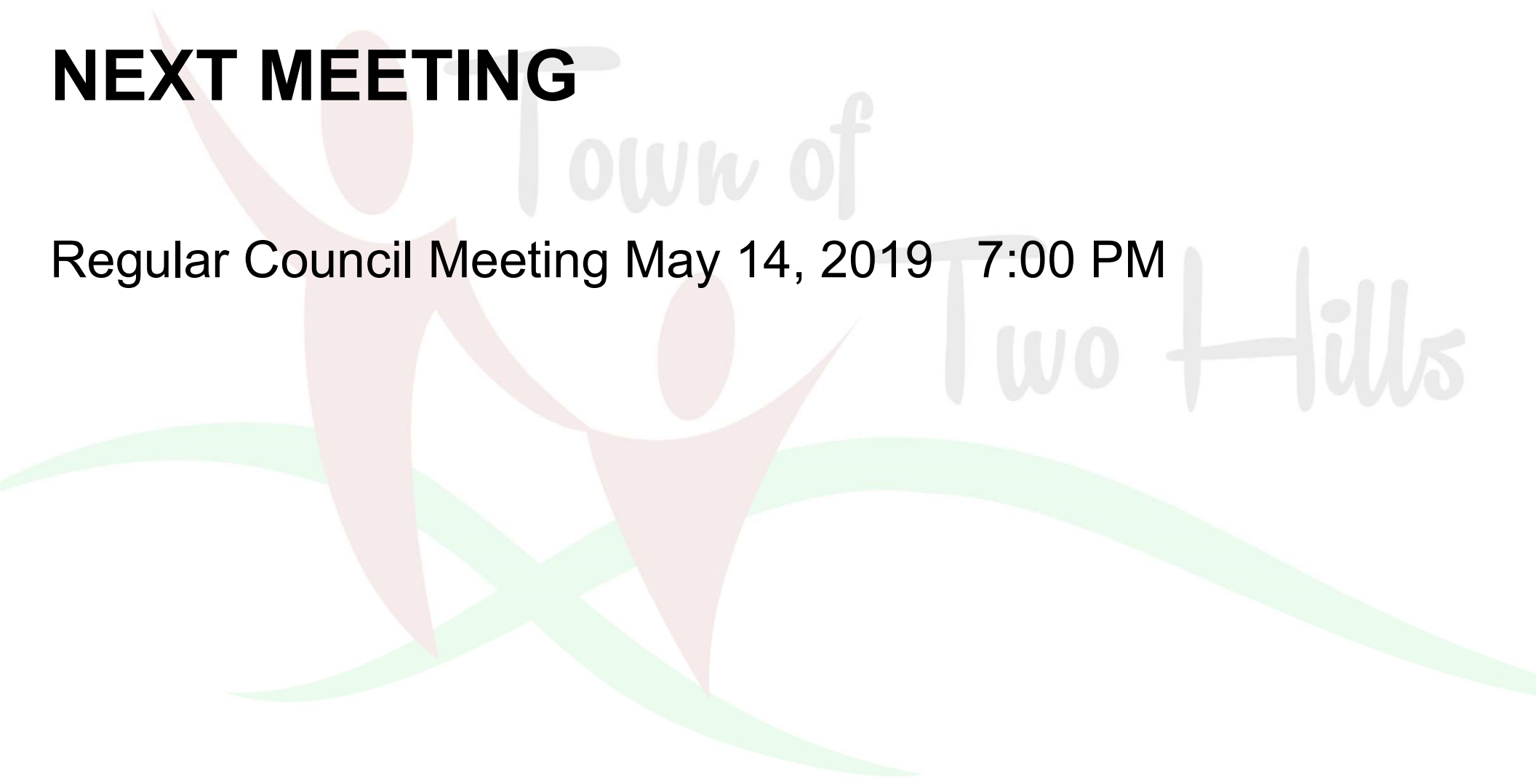
Councillor M. Tarkowski

Councillor G. Saskiw



NEXT MEETING

Regular Council Meeting May 14, 2019 7:00 PM



ADJOURNMENT



THANK YOU FOR ATTENDING